

## Security - Standard Operating Procedures

## Check Points and Perimeter Security

**Approved by:**

**Mike Soto, Facility Manager**

**Applicable Facilities:**

☒ Contracted Public Buildings    ☐ Other:

**Effective Date: November 15, 2022**

Next Review Date:

**Review Dates:**

**Revision Dates: July 24, 2023**

**PURPOSE:**

To provide amplifying guidance and clarity regarding check point and perimeter security at City Of Jacksonville (COJ) facilities.

### PLAN:

[illegible]

### PROCEDURES:

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9. Contraband

- a. Materials determined to be hazardous or inappropriate for entry in any capacity shall be denied entry.

xiii. Knives greater than 4" of any kind.

10. Concealed Weapons & Firearms.

- a. "Firearm" means any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; any destructive device; or any machine gun. The term "firearm" does not include an antique firearm unless the antique firearm is used in the commission of a crime (FSS 790.001).
- b. "Concealed firearm" means any firearm, as defined above, which is carried on or about a person in such a manner as to conceal the firearm from the ordinary sight of another person (FSS 790.001).
- c. "Concealed weapon" means any dirk, metallic knuckles, billie, tear gas gun, chemical weapon or device, or other deadly weapon carried on or about a person in such a

manner as to conceal the weapon from the ordinary sight of another person (FSS 790.001).

- d. Open carry of weapons or firearms within COJ buildings is prohibited except to briefly and openly display the firearm to the ordinary sight of another person, unless the firearm is intentionally displayed in an angry or threatening manner, not in necessary self-defense. (FSS 790.053).
- e. Concealed Weapons & Firearms holders shall be screened for weapon / firearm type and identified by Florida State issued identification. Non-Florida Residents must have a concealed weapons / firearm permit and are identified by a state issued photo ID and be 21 years old or greater (HB 543).
- f. At a minimum, record the name, state issued photo ID unique identification number, age, weapon type in the **WEAPON AND FIREARM LOGBOOK**.

[REDACTED]

15. Denial of entry.

- a. The following situations are determined to be grounds for denial of entry:

[REDACTED]

- iii. Entrants and occupant non-compliance with concealed weapons and firearms procedure above.

[REDACTED]